

# CORPORATE





# WELCOME

#### TO AN EXCEPTIONAL CORPORATE FUNCTION AND EVENTS FACILITY LOCATED ON THE SOUTHERN EDGE OF ADELAIDE'S CBD

Boasting spectacular views with access to the South Parklands, Adelaide Pavilion is a unique event facility for 20 to 260 guests.

With two designated event spaces, each featuring floor to ceiling fenestration allowing panoramic views of the surrounding gardens, we offer versatile room layouts to accommodate a variety of corporate and social events.

Custom event packages are available to ensure your corporate event is a success.

Adelaide Pavilion is committed to delivering the best quality food, beverages and service to deliver a successful function for you and your guests. We are happy to discuss budgetary requirements and can tailor a package to best suit your needs.

We look forward to welcoming you to our venue.

CONFERENCES LUNCHEONS WORKSHOPS AWARDS NIGHTS GALA DINNERS EXHIBITIONS MEETINGS SPEAKER EVENTS THEATRE SHOWCASES PRODUCT LAUNCHES

... and so much more!



# OUR VENUE

Adelaide Pavilion is located within Adelaide's stunning Veale Gardens, offering flexible corporate function facilities.

Boasting two distinct event spaces, our customisable spaces can be configured to accommodate business breakfasts, working lunches, keynote speakers, private dinners, Q&A sessions, engaging presentations, conferences and more.

Both function rooms are graced with natural lighting and spectacular views of the Southern Parklands.

Facilities include cost effective options for use of our in-house AV equipment including screens, lectern & microphone and a range of wireless microphones. Wi-Fi is also available upon request.

Complimentary onsite parking is available with approximately 80 parking bays subject to on the day availability.

Tailored corporate packages are available to ensure your event is a success and we are committed to delivering a seamless experience for you and your guests.

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### THE PARKVIEW ROOM

With capacities ranging from 80 to 250 guests banquet style and up to 260 cocktail style, our Parkview Room is perfect for larger corporate affairs.

Overlooking the Southern Parklands, you and your guests will love the open plan layout and bright airy feel of this beautiful space.

CAPACITY
230
180
260
250
45
55
100



Something else in mind? Contact our Event Team today!

#### **ROOM FEATURES**

- + Climate controlled reverse cycle A/C
- + Variable lighting
- + Panoramic floor to ceiling windows
- + Carpeted flooring with parquetry dance floor
- + Partition wall dividers [on request]

Room Size | 263sqm

Ceiling Height | Variable 4mH



### THE TERRACE ROOM

For smaller groups of up to 80 guests banquet style or 150 guests cocktail style, The Terrace Room offers panoramic views of the idyllic Veale Gardens with doors opening to a gorgeous alfresco area.

ROOM SETUP	CAPACITY
Banquet	100
Cabaret	80
Cocktail	150
Theatre	90
U-Shape	35
Boardroom	40
Classroom	30

Something else in mind? Contact our Event Team today!

#### **ROOM FEATURES**

- + Climate controlled reverse cycle A/C
- + Alfresco area
- + Panoramic floor to ceiling windows with blinds
- + Grey tone epoxy coat flooring

#### Room Size | 160sqm

Ceiling Height | Variable 6-7mH





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Our Team have accommodated for the most challenging of dietary requirements and can expertly cater for all special diets.

Although we cater to those with food allergies, we cannot guarantee food is allergen free.

Guest dietary requirements must be advised when confirming final guest numbers for your event.



# CATERING & SERVICE

In a state famous for its wineries and local produce, our dedicated Team of experienced Chefs take pride in showcasing a menu offering that boasts fresh and seasonal produce.

Our packages include everything from breakfast and morning tea service, creative canapés, buffet lunches, delectable dishes for seated dining and freshly baked house-made specialties for your enjoyment.

All this will be served by our professional Front of House Team who strive to deliver a memorable guest experience.



BREAKFAST FROM

MINIMUM 25 GUESTS I 2 HOUR SERVICE

### CONTINENTAL BREAKFAST \$30pp

A buffet breakfast served to a station for guests to help themselves

INCLUDES:

**Sliced Fresh Fruit** 

**Assorted Sweet Muffins** 

Ham & Cheese Croissants

**Toast** Served with assorted preserves

Yoghurt Served with muesli and honey

**BEVERAGES I 2 Hour Service** Continuous orange juice, filtered water and freshly brewed coffee and tea

### HOT PLATED BREAKFAST \$32pp

Individual hot plated breakfast served to your guests

> CHOOSE ONE (1) OF THE FOLLOWING:

Full Breakfast Scrambled eggs with bacon, grilled tomato, gourmet sausage and toast

Sourdough Eggs Benedict Toast topped with ham, poached egg and hollandaise sauce

Spanish Tortilla Served with smoked salmon OR fresh mushrooms

**BEVERAGES I 2 Hour Service** Continuous orange juice, filtered water and freshly brewed coffee and tea

Looping for more?

Add extras from our Morning / Afternoon Tea selections.



All pricing GST inclusive and valid from 22 May 2024 Menus and beverages subject to seasonal dranges

### MORNING / AFTERNOON TEA SELECTIONS

#### CHOOSE FROM A VARIETY OF OUR DELICIOUS SELECTIONS FOR YOUR MORNING AND / OR AFTERNOON TEA

BEVERAGE SELECTIONS	\$ PER PERSON
Freshly brewed coffee and assorted teas – 1/2 Hour Service	\$ 6.50pp
Freshly brewed coffee and assorted teas – All Day Continuous	\$1 <b>7.</b> 50pp
Orange Juice or Soft Drinks	\$ 4.50pp

HOUSE MADE BAKED SELECTIONS	\$ PER PERSON
Muffins	\$ 5.50pp
Banana & Date Loaf	\$ 5.50pp
Chocolate Brownies	\$ 5.50pp
Carrot Cake	\$ 5.50pp
Scones with preserves and whipped cream	\$ 5.90pp
Spinach & Ricotta Triangles	\$ 5.90pp
Ham & Cheese Croissants – variations available on request	\$ 5.90pp

ADD ONS	\$ PER PERSON
Biscuits – an assortment of classic favourites	\$ 3.00pp
Assorted Danishes	\$ 5.50pp
Sliced fresh seasonal fruit platters	\$ 6.50pp



# LUNCH OPTIONS FROM **(**

Standard

FOCACCIA LUNCH \$18.90pp

Focaccia filled with scrumptious meat and vegetable fillings

Delicious cocktail sized savoury pastry

#### GOURMET SALAD LUNCH \$18.90pp

\*\*\*Chef's Selection\*\*\* of salad + Leafy green salad Served with bread rolls and butter

#### LOW CARB LUNCH \$24.00pp

\*\*\*Chef's Selection\*\*\* of a selection of wraps filled with scrumptious combinations of meats, vegetables and salad fillings with condiments to suit

+ Soup OR Frittata \*\*\*Select One\*\*\*

+ Gourmet Salad (v) \*\*\*Chef's Selection\*\*\*

A fille bit more

LUNCH BUFFET \$40.00pp

(Example menu) Asian Beef Salad | Succulent beef dressed in a South East Asian dressing on a bed of salad

+ Spinach & Ricotta Ravioli | With Napolitana sauce

+ Tuscan Chicken | With Aioli

+ Garden Salad

+ Gourmet Salad \*\*\*Chef's Selection\*\*\*

+ Bread Rolls | With butter

+ Fresh seasonal fruit platter

+ Local cheese selection 1 With seasonal greens

#### HOT WORKING LUNCH \$40.00pp

ALTERNATELY SERVED Two (2) pre-selected main course meal choices from our Main Menu selections.

+ Bread rolls

+ Seasonal vegetables

ooking for more? Add extras to your lunch offering:

HOT +\$5.90 PER PERSON, PER SELECTION

- Fish acuions
- Crumbed chicken tenderloins
- Spinach and ricotta triangles

#### COLD +\$6.50 PER PERSON, PER SELECTION

- Sliced fresh seasonal fruit platters
- Cheese and Greens platter with crackers



BANQUET PACKAGES FROM (

CORPORATE LUNCH OR DINNER EVENTS

Two Course

OPTION 1 I SET MENU MAIN + DESSERT

#### \$50.00pp

MAIN | One selection

DESSERT | One selection

OPTION 2 | SET MENU ENTRÉE + MAIN \$55.00pp

,

ENTRÉE | One selection

MAIN | One selection

Three Course

OPTION 3 I SET MENU ENTRÉE I MAIN I DESSERT

\$63.00pp

ENTRÉE | One selection MAIN | One selection DESSERT | One selection Includes freshly brewed coffee and tea

OPTION 4 I ALTERNATE MENU ENTRÉE I MAIN I DESSERT

#### \$73.00pp

ENTRÉE | Two selections MAIN | Two selections DESSERT | Two selections Includes freshly brewed coffee and tea

ooking for more?

Tailor any of our packages with additional course options. Contact our Event Team to discuss.

- ADD ENTRÉE CHOICE +\$5.00pp
- ADD MAIN CHOICE +\$7.00 pp
- ADD DESSERT +\$4.00pp
- OPTION 3 OR 4 ONLY | ADD SOUP +\$10.00pp



# ENTRÉE SELECTIONS

#### ENTRÉE SERVED WITH DINNER ROLLS & BUTTER

THAI PUMPKIN SOUP A thick pumpkin soup, flavoured with coriander, lemongrass and a touch of chilli

POTATO, BACON & LEEK SOUP A traditional thick and creamy potato and leek soup, with chunky bacon pieces

C A P R E S E P L A T E Fior di Latte – tomato – basil – pear – white balsamico – vin cotto – crostini

S P I N A C H & R I C O T T A R A V I O L I Pillows of pasta filled with spinach and ricotta served with traditional napolitana sauce topped with freshly shaved parmesan

B E E F R A G U Orecchiette pasta with traditional slow cooked beef and pork sauce topped with parmigiano

CHICKEN TORTELLINI Italian chicken dumplings – rose sauce – basil – pecorino

SALT & PEPPER CALAMARI Served with mixed greens and lime and coriander dressing

S M O K E D S A L M O N & A V O C A D O T I M B A L E S \* Served with greens and lemon garlic dressing

N T B A R R A M U N D I Leek pilaf – lemon – dill – rocket

B E E T R O O T S A L A D Lentils – pearl barley – almond – pinenuts – goat cheese – vinaigrette P R A W N & A V O C A D O S A L A D \* An avocado cheek and ocean fresh prawns, served with either: \*\*\*Select One Only\*\*\*

Tangy Lime And Dill Vinaigrette
OR

Marie Rose Sauce

LEEK & FETA TART Shortcrust pastry shell filled with leek, feta and caramelised onion seasoned with thyme and served warm with fresh salad greens

MUSHROOM ARANCINI Porcini – swiss brown – parmesan –tomato coulis – bitter greens

B E E F M E D A L L I O N S Succulent Moroccan spiced beef fillet served with rosemary and garlic sweet potatoes

B A K E D B I S T I L L A Layers of sliced char-grilled chicken breast, eggplant, almond and cinnamon wrapped in filo pastry, oven baked and served on tomato coulis

LEMON CHICKEN A LA GRECQUE Tender thigh fillet marinated and served on a bed of salad

THAI CHICKEN SALAD Marinated sliced chicken breast and garden fresh greens tossed in lime, ginger and coriander dressing

PORK BELLY South Australian roasted pork belly served on pumpkin and sweet potato puree drizzled with warm honey balsamic glaze

\*Selections incur a \$3.50 surcharge Menu subject to seasonal changes

#### MENU SELECTIONS

# MAIN SELECTIONS

#### MAIN SERVED WITH SEASONAL VEGETABLES

FILLET STEAK -Served Medium-Served with potato dauphinoise, served with either: \*\*\*Select One Only\*\*\* • Light red wine jus OR • Light cream pepper sauce

L A M B S H A N K S Red sauce, rosemary, thyme, mirepoix, dry sherry, pommes puree

PORK FRENCH CUTLET Char-grilled served with Beurre Maître d'Hôtel on a bed of apple and fennel slaw

C H I C K E N P A S S A N D A Tender chicken thigh fillet in a fragrant almond & yoghurt curry served with rice and eggplant

S U P R E M E O F C H I C K E N Crispy skin chicken breast served with brie and mustard cream sauce and pangrattato

C H I C K E N M É D I T E R R A N É E Marinated spiced thigh fillet served with banquet of Mediterranean vegetables

CHICKEN MIGNON Tender chicken breast wrapped in bacon and served with mushroom sauce

LEMON HERB NT BARRAMUNDI Fillet of barramundi oven baked with herbs, drizzled in a lemon and extra virgin olive oil dressing

CRISPY ATLANTIC SALMON Tender grilled salmon, served with greens and lemon and dill aioli and roast baby potatoes

VEGETARIAN OPTIONS AVAILABLE ON REQUEST Menu subject to seasonal changes



UNDER 12 YEARS

OPTION 1 MAIN & DESSERT Crumbed chicken tenderloins

served with chips and ice-cream Includes soft drinks & OJ

#### \$40 PER CHILD

#### OPTION 2 ENTREE, MAIN & DESSERT

Pasta napolitana Crumbed chicken tenderloins served with chips and ice-cream Includes soft drinks & OJ

#### \$48 PER CHILD

Older children and young adults (9-17yrs) may better enjoy our Main Menu offering

#### MENU SELECTIONS

# DESSERT SELECTIONS

#### A SWEET WAY TO FINISH

A P P L E B R Û L É E A smooth and creamy crème brûlée caramelised and partnered with spiced baked apple

S W E E T D R E A M S Choux pastry puffs with crème pâtissière custard, served with spiral of chocolate sauce

S T R A W B E R R I E S & C R E A M The famous vanilla panna cotta topped with strawberry salad and accompanied with a biscotti treat

B R A N D Y - S N A P B A S K E T Brandy-snap basket, filled with boysenberry ice-cream served with mixed berry compote

CHOCOLATE MOUSSE & FRIENDS Traditional French recipe accompanied with strawberries and nutty biscotti to dip and swirl VANILLA BEAN SEMIFREDDO A creamy semi frozen parfait spiced with vanilla beans and served with pecans and sweet splash of Pavilion chocolate sauce

B R O W N I E P O I N T S An adult version, dark Callebaut chocolate, a Frangelico laced sauce and mélange of nuts give this family favourite a sophisticated edge

A P P L E P I E Classic pâte sucrée with apple and sultana filling dressed with cascading cream and vanilla ice cream

SEMI FREDDO BAKLAVA East meets West; traditional creamy parfait, flavoured with the nuts and spices of Anatolian baklava & finished with honey syrup

STICKY PUDDING Steamed sticky date pudding served with vanilla ice cream and sweet butterscotch sauce



### MENU UPGRADES

#### STARTERS ON ARRIVAL CAN BE ADDED TO YOUR SELECTED PACKAGE

#### 1/2 HOUR PRE-DINNER BEVERAGES & CAPAPES

Offered in conjunction with an event which has a beverage package or beverages on consumption. Includes \*\*\***Chef's Selection**\*\*\* of Canapés: 2 Hot & 1 Cold

#### MEDITERRANEAN DELIGHT PLATTER

Freshly baked Turkish bread pieces, served with our very best house made dips and a delicious olive oil, balsamic vinegar and cracked pepper dipping vinaigrette

#### +\$18.00 PER PERSON

+\$3.50 per person to serve outdoors

+\$6.00 PER PERSON

#### EUROPEAN PLATTER

Chef's selection of marinated bocconcini, mature cheddar, kalamata olives, selection of quality small goods, marinated mushrooms, cornichons, mini frittata and Turkish bread pieces

OR +\$12.50 per person for individual serves

+\$10.00 PER PERSON





1-HOUR POST PRESENTATION NETWORKING PACKAGE

\$38pp

MINIMUM 30 GUESTS

 \*\*\*Chef's Selection\*\*\* of Canapés (3-Hot & 3 Cold)
+ 1 Hour Standard Beverage Package





### BEVERAGE PACKAGES

#### BEVERAGE PACKAGES + AVAILABLE UPGRADES

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2 HOURS | **\$24pp** 3 HOURS | **\$28pp** 4 HOURS | **\$33pp** 5 HOURS | **\$38pp** 

- HOUSE BEER
- CASCADE PREMIUM LIGHT
- SVELTE SAUVIGNON BLANC
- SVELTE SHIRAZ
- WILLOWGLEN SPARKLING BRUT
- ASSORTED SOFT DRINKS
- ORANGE JUICE

### PREMIUM + \$10pp

RED WINE | SELECT ONE

Nowhere Road Shiraz (Clare Valley) Hedonist Shiraz (McLaren Vale) Scarpantoni School Block Shiraz Cabernet Merlot (McLaren Vale) Tomich Hill Cabernet Sauvignon (Coonawarra)

#### WHITE WINE | SELECT ONE

Brothers at War The Grape Grower Riesling (Barossa Valley) Serafino Bellissimo Pinot Grigio (McLaren Vale) Clouded Isle Sauvignon Blanc (Marlborough NZ) Haselgrove Staff Chardonnay (McLaren Vale)

#### INCLUDES

House Beer, Cascade Premium Light, Scarpantoni Fleurieu Brut (McLaren Vale), Assorted Soft Drinks & Orange Juice

they options

Alternate beverage options can be discussed with our Events Team such as a cash bar or bar tab

### DELUXE + **\$15pp**

#### RED WINE | SELECT ONE

Brothers at War Fist Fight Shiraz (Barossa Valley) Barristers Block Pinot Noir (Adelaide Hills) Barristers Block Wrattonbully Cabernet Sauvignon (Wrattonbully) Hedonist Grenache (McLaren Vale)

#### WHITE WINE | SELECT ONE

Serafino Chardonnay (McLaren Vale) Barristers Block Sauvignon Blanc (Adelaide Hills) Barristers Block Pinot Gris (Adelaide Hills) Barristers Block Rose (Adelaide Hills)

#### INCLUDES

House Beer, Cascade Premium Light, Tomich Hill M Sparkling (Adelaide Hills), Assorted Soft Drinks & Orange Juice

#### NON-ALCOHOLIC **\$27pp**

4 HOURS MINIMUM Assorted soft drinks and orange juice Sparkling Grape Juice can be added to this package at an additional \$4.00 per person



### SOMETHING SOCIAL

POST PRESENTATION PACKAGES OR CORPORATE COCKTAIL EVENTS



ONE HOUR ADD-ON PACKAGE

1-HOUR CANAPÉ SERVICE \*\*\*Chef's Selection\*\*\* of Canapés: 3 Hot and 3 Cold

#### ╋

#### 1-HOUR STANDARD BEVERAGE PACKAGE INCLUDES House Beer

Cascade Premium Light Svelte Sauvignon Blanc Svelte Shiraz Willowglen Sparking Brut Soft Drinks & Orange Juice

### COCKTAIL PACKAGE \$83pp\*

FIVE HOUR EVENT PACKAGE

2-HOUR CANAPÉ SERVICE Your selection of 7 Hot and 6 Cold Canapés

#### +

#### 5-HOUR STANDARD BEVERAGE PACKAGE

INCLUDES House Beer Cascade Premium Light Svelte Sauvignon Blanc Svelte Shiraz Willowglen Sparking Brut Soft Drinks & Orange Juice





All pricing GST inclusive and valid from 22 May 2024 Menus and beverages subject to seasonal dranges

# CANAPÉ SELECTIONS

#### COCKTAIL PACKAGES Select 7 Hot & 6 Cold

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LEMON PEPPER ARANCINI Cracked pepper and lemon zest flavoured rice balls, crumbed & fried

BEER BATTERED PRAWNS Marinated with Asian seasoning served with a lemongrass dipping sauce

CHICK STIX Char-grilled lemon and paprika chicken skewers

C H O R I Z O B O M B S Baked chorizo coupled with haloumi cheese

S PICED LAMB PASTRY BITES Red wine and thyme lamb with mushroom cocktail sausage rolls, served with tomato and basil relish

S P A N A B I T E S Spinach and ricotta spanakopita (with onion and garlic, wrapped in filo pastry)

S A V O U R Y S P R I N G R O L L S Julienne of Asian vegetables wrapped with wonton paper served with traditional Asian sauce

G O U R M E T M E A T B A L L S Prime ground lamb with tomato, onion, black olives and spices served with a light tomato curry sauce

G R I L L E D S A G A N A K I Char-grilled cheese Greek style

O Y S T E R S Fresh SA oysters either \*\*\***Select One Only**\*\*\* • Natural • Vodka and lime • Chilli and coriander sauce

B R U S C H E T T A I T A L I A N O Toasted baguette with tomato, basil and garlic

S M O K E D S A L M O N S A N D W I C H E S Sandwiches with fresh smoked salmon, dill and cheese

S U S H I Pickled Asian vegetables and rice wrapped with nori paper served with honey soy and wasabi dipping sauce

M E X I C A N Z U C C H I N I S L I C E Infused Mexican and French julienne of zucchini, capsicum, tomato, egg, cheese and oven baked

R O A S T B E E F S C R O L L S Rare roast beef sliced and rolled with olive and mushroom tapenade glazed with fruit chutney

S E L E C T I O N O F D I P S Baguette crostini topped with house made seasonal dips

C H E E S E A N D G R E E N S Fine cheese with seasonal fresh greens

#### ADDITIONS & SUBSTITUTIONS

DESSERT CANAPÉS CA'N BE SUBSTITUTED FOR ANY CHOICE OR ADDED FOR \$4.50 PER SELECTION

MINI BERRY PANNA COTTA

MINI LEMON CURD TARTS

CHOCOLATE MOUSSE KISSES

ASSORTED SEASONAL FRUIT Dipped in Belgium chocolate

PROFITEROLES Filled with crème pâtissière

Mini meals

MINI MEALS CAN BE SUBSTITUTED FOR ANY 2 CHOICES OR ADDED FOR \$6.00 PER SELECTION

FISH & CHIPS

CHICKEN STRIPS & CHIPS

BEEF TORTELLINI

MINI BURGERS

GREEN CHICKEN CURRY & PILAF RICE

CHICKEN STRIPS & CHIPS + ICE CREAM + SOFT DRINKS & OJ



#### MENU SELECTIONS

# STREET EATS MENU \$48.50pp\*

### 2 HOUR SERVICE | PLUS BEVERAGES

#### BEEF SLIDERS

Ground beef burger served with melted cheese and tomato relish on brioche

> A R A N C I N I Cracked pepper and lemon with mozzarella centre

### FISH + CHIPS

Crumbed fish served with chips

#### BANH MI BAD BUNS Warm bao bun

filled wth pork belly, pickled carrot, cucumber and kewpie mayo

#### CHICKEN YIRDS PLATE

Chicken thigh marinated in spices served with pita bread, tomato, lettuce, onion and of course tzatziki





# FIND US

#### OUR LOCATION

Adelaide Pavilion is situated on the southern edge of Adelaide's green belt. We are located in the Veale Gardens, on the Corner of South Terrace and Peacock Road.

#### **GETTING HERE**

Adelaide Pavilion is easily accessible by car, tram, train or a short stroll from the CDB and surrounds.

#### PARKING

There are 80 car parks available within our grounds. Complimentary passes are available for guests for the duration of your event. Please note these are not reserved spaces and subject to on-the-day availability.

If arriving by car, the entrance is from the paved driveway on South Terrace, close to the intersection of South Terrace and Peacock Road.



## **TERMS & CONDITIONS**

**BOOKING CONDITIONS:** Deposit / room hire is requested by Tax Invoice. Payment must be made within (7) business days from date of invoice to secure your booking. Payment of deposit / room hire implies agreement with the Terms and Conditions as stated within.

PAYMENT POLICY: Payment of balance is required (7) business days in advance of the event. Payment can be made by cash, EFT or credit card. A surcharge will apply to all credit card payments. No split accounts. Charge account facilities will not be extended unless by prior approval with Management.

**CANCELLATIONS:** In the unfortunate instance of cancellation, deposit or room hire will be forfeited.

FINAL DETAILS: To ensure the smooth running of your event, we require:

- Confirmed number of guests (14) business days prior. This number will be charged as the minimum as per initial booking and is not subject to reduction.
- b) Guest names with any respective dietary requirements (14) business days prior.
- c) Menu details to be finalised (30) business days prior.

MENU & BEVERAGE SELECTIONS: All menu selections are subject to seasonal changes and availability of ingredients. Similarly beverage packages and selections are subject to change and subject to availability.

**SIGNAGE AND DECORATION:** You may wish to decorate the function room yourself, however please note that an additional cleaning fee of **\$250.00** will be charged if glitter, sparkles or confetti is used.

DEPARTURE: Guests will be required to vacate occupied area no later than  $\frac{1}{2}$  hour after agreed departure time.

**PRICING:** Current package prices are to be honoured only when full menu – including Meal and Beverage selections are made and confirmed with Adelaide Pavilion. CPI will be applied to bookings made over 12 months in advance. (i.e. 2.8% for 2022/2023).

FOOD & BEVERAGE: No food or beverages of any kind can be brought to the venue without prior arrangement.

**RESPONSIBLE SERVICE OF ALCOHOL:** Adelaide Pavilion Management reserve the right to refuse service to any guests who are deemed to be intoxicated. Guests are respectfully reminded that photographic ID may be required to purchase and/or consume alcohol.

#### SECURITY

Security may be deemed as a requirement by the Adelaide Pavilion Management. If security is required, this cost will be covered by the Client.

#### DAMAGE OR LOSS OF GOODS

Adelaide Pavilion does not accept any responsibility for the damage or loss of goods hired by the Client for their function or by Adelaide Pavilion on behalf of the Client, nor responsibility of any damage or loss of goods left by the Client's guests or by outside contractors engaged by the Client. The Client is financially responsible for any damage or loss sustained before, during or after the function by the Client's guests or by outside contractors engaged by the client.

#### OUTSIDE CONTRACTORS

To ensure quality control and efficiency, the following decorating and theming services:

- Chair covers and sash hire
- Draping and backdrops hire
- Staging

Must be undertaken and provided by the preferred service providers of the Adelaide Pavilion (booked through Adelaide Pavilion). Every effort has been made to ensure a variety of choices and quality of service.

Should Non-Preferred Providers (contractors) be engaged for the other mentioned products and services then:

- A current liability insurance policy is to be provided to the Adelaide Pavilion by any contractors
- b) Delivery and bump in times can only be given by the Adelaide Pavilion directly to the contractor
- c) Collection of any equipment delivered by the contractor is to happen within 30 minutes after the end of the event. If a bump out time is to be outside of this timeframe (subject to approval by the Adelaide Pavilion), a \$220 fee applies (inclusive of GST)

**SMOKING:** Adelaide Pavilion is a non-smoking venue at all times. If guests wish to smoke, they will need to be off premise.

**NAKED FLAMES:** Naked flames are not allowed due to the risk of fire and personal harm. However, candles and flames protected by glass are permitted.

**CAR PARKING:** Subject to availability there are approximately 85 casual bays onsite. The entrance to the carpark is located on South Terrace. Please refer to our website for further information on parking.

#### PUBLIC HOLIDAYS

Public holiday surcharges apply – POA



#### WE WOULD LOVE TO HEAR FROM YOU!

For further information on our Corporate Packages

and to arrange a tailored proposal for your event,

contact our Events Team today:

#### (08) 8212 7444

#### CONTACT@ADELAIDEPAVILION.COM.AU

VEALE GARDENS I CNR SOUTH TERRACE & PEACOCK ROAD I ADELAIDE SA 5000

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